Incident Command Systems (ICS) - Tabletop Exercise Training

The Incident Command System (ICS) is a nationally recognized framework that provides a common language and scalable organizational structure for responding to emergencies. ICS ensures seamless coordination between school district staff and first responders, allowing for rapid decision-making and efficient resource deployment in times of crisis.

KSL's ICS training is tailored to your district's unique needs and level of readiness. Whether you're building foundational awareness or preparing leadership teams for advanced tabletop exercises, our expert-led training equips staff with the knowledge and confidence to take action during critical incidents. The course also demonstrates how to integrate your Emergency Operations Plan (EOP) into real-world emergency scenarios—ensuring your team is prepared, compliant, and aligned with state and federal funding requirements, including the REMS grant CFDA 84.184E.

Pricing

- **$2,995**
  per session plus applicable travel costs

ICS TEAM COORDINATION

CUSTOM TRAINING MODULES

EOP INTEGRATION GUIDANCE

Sample Training Outline

- **Introduction & Objectives:** Participants are welcomed with an overview of the course's purpose: to strengthen district-wide emergency preparedness through the structured use of the Incident Command System (ICS). The training explains how ICS provides a shared language and scalable organizational structure to streamline response in critical incidents. Goals for the session are reviewed, including improving coordination, clarifying roles, and applying district-specific Emergency Operations Plans (EOPs).

- **Foundations of ICS:** Covers the basics of ICS, including its history, terminology, and core principles. Entry-level participants will learn how ICS supports consistent, effective responses across agencies and departments. Key roles within the command structure are introduced, preparing staff to align their existing skills with appropriate ICS positions.

- **Customized Tabletop Exercises:** Participants engage in realistic, scenario-based tabletop exercises tailored to their district's size, organization, and unique risks. These simulations test response coordination, resource allocation, and communication protocols. Group debriefs follow each exercise to identify strengths and improvement areas.

- **Role-Specific Response Training:** Provides deeper instruction for specific ICS roles (e.g., Incident Commander, Operations Chief, Logistics). Staff learn how to effectively transition into these roles during real emergencies, with a focus on decision-making, delegation, and inter-agency coordination.

- **EOP Integration:** Participants learn how to use their district's existing Emergency Operations Plan (EOP) within the ICS framework. Instructors guide staff through applying written procedures to real-world scenarios, ensuring that plans are understood and actionable in a crisis.

- **Compliance & Funding Alignment:** Training satisfies preparedness requirements for schools receiving federal or state funding such as REMS grants. This segment emphasizes documentation, training logs, and maintaining readiness through routine drills.

- **Q&A + Distribution of Materials:** The training concludes with an interactive Q&A session, addressing district-specific concerns. Attendees receive printed and digital resources, including ICS quick reference materials, response flow charts, and summary guides to support ongoing implementation.

Incident Command Systems (ICS) - Tabletop Exercise Training

A practical, district-focused training that prepares school staff to lead, coordinate, and respond effectively during any emergency using the nationally recognized ICS framework.

Be Prepared with a Unified Response Plan

ICS provides a scalable, standardized structure that brings school districts and emergency responders together under one clear chain of command. This training equips your leadership team to respond efficiently and confidently during any crisis.

Our team of emergency management professionals each have decades of real world experience. Professional FEMA certified instructors who have served as incident commanders, PIOs and other ICS roles during events such a mass shootings and wildfires.

Training Highlights

- Learn the core functions of ICS, including operations, planning, logistics, and finance.

- Aligns with federal requirements, including REMS grant eligibility.

- Participate in custom training options from awareness to advanced tabletop scenarios.

- Teaches how to activate your Emergency Operations Plan (EOP) effectively.

- Assign roles quickly using your team's existing expertise and training.

- Receive hands-on guidance for building a site-specific ICS framework.

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